

BCB330Y1 Contract

2024-2025

Student Name:	Student #:	Supervisor:
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The BCB special project course is designed for students in the Bioinformatics and Computational Biology undergraduate specialist program. The normal expectation of a project course is that the student, aided and advised by the supervisor, will read relevant literature, and plan, execute, analyze and report on experimental or descriptive investigations on an appropriate topic. The project must be original work; a literature review alone is not acceptable. The purpose of this form is to outline in advance the expectations and course requirements associated with BCB330Y. Dates given here are with reference to [U of T's academic calendar](#).

Before the course begins:

1. Each student is responsible for finding a faculty member to supervise their project – a list of potential supervisors is available on the BCB Program website.
2. Once a professor has agreed to supervise your project, complete and submit this form to the BCB program administrator for the BCB director's approval. **This form must be submitted by Friday, August 23, 2024.**
3. Once the research has been approved by the BCB director, the BCB administrator will enroll the student in the course.

During the academic year:

4. Students must submit to their supervisor a written literature review and project proposal of approximately 6-8 double-spaced pages **by Wednesday, October 16, 2024.**
5. Supervisors must provide the proposal/literature review evaluation to the student and the BCB administrator **by Wednesday, October 30, 2024.**
6. Supervisors must provide an interim participation mark to the student **by Friday, January 10, 2025.**

At the end of the course:

7. Each student must present their research to their lab – **date to be mutually agreed on, ideally 1-2 weeks before the final report is due³.**
8. Each project must result in a substantive written report. The report must be submitted to the supervisor **by Friday, April 4, 2025.** The report should follow the format of a standard scientific article (introduction, methods, results, discussion, references, figures) and be 10-15 double-spaced pages in length.
9. The supervisor must provide the report evaluation and a final grade to the student and the BCB administrator **by Wednesday, April 16, 2025.**

MARKING SCHEME:

Evaluation Component	Due Date	% of Final Mark
1. Project Proposal and Literature Review	October 16, 2024	15%
2. Interim participation mark	January 10, 2025	5%
3. Presentation to Lab (add a date, can be tentative)		20%
4. Final Written Report - Min. 30%, often 50%	April 4, 2025	
*5.	April 4, 2025	
*6.	April 4, 2025	
TOTAL		100%

*Add other component(s), for example final participation mark, collaboration, quality of code.

PROJECT TITLE:

PROJECT DESCRIPTION:

Student (please print/type):	Student # :
Email address:	Phone #:
Signature:	Date:

Supervisor (please print/type):	Email:
Signature:	Date:

If applicable:

Co-Supervisor (please print/type):	Email:
Signature:	Date:

If at any time you feel that any aspect of this contract is not being fulfilled, please contact the course administrator, see below. Please submit the completed form by **August 23, 2024** to:

Melissa Casco, BCB Program Administrator
m.casco@utoronto.ca